



LY TU TRONG TECHNICAL COLLEGE

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Dear Dr. Seman PYO, Director of Institute of IALE,

On behalf of Ly Tu Trong Technical College Ho Chi Minh City I must offer my deepest apologies by canceling my delegation in December 2015. It is unprofessional of me to do so and I hope that it does not cause any serious changes to your working plan.

The reason I will fail to appear is that I have an important mission from Department of Education and Training Ho Chi Minh City during the time we are scheduled to meet.

I hope that you will consider rescheduling this meeting with me, ideally at spring time next year. I have always been looking forward to this as a wonderful opportunity to further our partnership.

Thank you for your understanding and please accept my sincere apologies.

Best regards,

Dr. Pham Huu Loc
Rector

Ly Tu Trong Technical College Ho Chi Minh City